

Pursuant to Articles 10 and 12 of the Bosnia and Herzegovina Associations and Foundations Law (BiH Official Gazette, No. 32/01, 42/03, 63/08, 76/11, and 94/16), and Article 31 of the Articles of Association, the 4th Extraordinary Assembly of the Bosnia and Herzegovina Physical Therapy Association, held on 25 March 2017 in Sarajevo, has hereby enacted the new:

## **Articles of Association of the Bosnia and Herzegovina Physical Therapy Association**

### **I GENERAL PROVISIONS**

#### **Article 1**

The Bosnia and Herzegovina Physical Therapy Association (hereafter referred to as: “the Association”) is a non-governmental, non-partisan, and nonprofit association whose purpose is to promote networking and associating of citizens with a view of achieving of goals and activities as provided under this Articles of Association and of the Bosnia and Herzegovina The Associations and Foundations Law (hereafter referred to as: “the Law”).

#### **Article 2**

Pursuant to Article 12 of the Law, this Articles of Association shall govern as follows:

- a) Full name, short name and place/address of registered office of the Association;
- b) Goals and activities of the Association;
- c) Procedure of membership induction and expulsion from membership in the Association;
- d) Governing bodies of the Association, procedure to elect them, powers vested in them, quorum and rules of voting, duration of term of offices, an individual authorized to convene a session, requirements and procedure to dissolve or terminate the Association;
- e) Procedures to amend and modify the Articles of Association, authorizations and adoption of other internal rules and regulations of the Association;
- f) Transparency of the operations;
- g) Procedure to submit financial and performance reporting;
- h) Rules concerning acquisition, use, and disposal of funds of the Association, including the governing body authorized to oversee use of the funds;
- i) Description of the logo, shape and content of the Association’s stamp;
- j) Formal representation of the Association;
- k) Requirements and procedure for merger, separation, transformation or dissolve the Association’s operations, including any particular quorum or rules of qualified majority, and voting procedure;
- l) Procedure concerning management of property and/or other assets remaining following dissolution or termination of the Association’s operations;
- m) Any other matters critical to the Association and its operations, in accordance with the Law and this Articles of Association.



## **II FULL NAME, SHORT NAME AND REGISTERED OFFICE OF THE ASSOCIATION**

### **Article 3**

- (1) Full name of the Association shall be:  
Udruženje fizioterapeuta u Bosni i Hercegovini  
Udruga fizioterapeuta u Bosni i Hercegovini  
Удружење физиотерапеута у Босни и Херцеговини
- (2) Short name of the Association shall be: UfuBiH, УфуБиХ, UfuBiH.
- (3) Official use of the name shall include both Cyrillic and Latin scripts.

### **Article 4**

Registered office of the Association shall be at: 31 Ćamila Avdića Street, 71000 Sarajevo.

### **Article 5**

- (1) The Association is a nongovernmental nonprofit organization which shall not earn profit.
- (2) The Association shall operate throughout Bosnia and Herzegovina.

### **Article 6**

The Association may change its name, registered office, and logo. The decision to do so shall be enacted by the Assembly of the Association in accordance with the Law and this Articles of Association.

### **Article 7**

The Association shall entail all traits of a legal entity with all the rights, obligations, and responsibilities thereof commencing on the day of registration with the competent Ministry.

## **III SHAPE, CONTENTS OF STAMP AND LOGO OF THE ASSOCIATION**

### **Article 8**

- (1) Official stamp of the Association shall be round-shaped and shall be 40 mm in diameter. It shall contain the full name of the Association written around the edge in both Latin and Cyrillic script as follows: "Udruženje fizioterapeuta u Bosni i Hercegovini." The center of the stamp shall contain the short name of the Association: "UfuBiH" and the registered office of the Association: "Sarajevo."





## Article 9

- (1) The Association may have multiple stamps, which shall be enumerated accordingly.
- (2) the President of the Association shall be responsible to safekeep and use the stamp.

## Article 10

- (1) The Association shall have the following logo:  
The logo of the Association shall be of blue and yellow color. The logo shall feature a person on the move. The full name of the Association “Udruženje fizioterapeuta u Bosni i Hercegovini” shall be written on the edge and the short name of the Association “UfuBiH” shall be written under the logo.

## IV GOALS AND ACTIVITIES

### Article 11

Goals and activities of the Association shall include:

- Work to achieve the highest quality standards in physical therapy and training/education of physical therapists;
- Enable publication of papers and books of the Association’s members in accordance with the Law;
- Encourage continuing improvement of physical therapy tools through professional development of the Association’s members;
- Promote core values of physical therapy focused on human being and the entire wellbeing;
- Professional and scientific development of the Association’s members;
- Cooperation with similar health, professional, research and development, and education institutions in the country and abroad;
- Propose draft legislations to competent governmental agencies in relation to organization of education and professional standing of physical therapists;
- Cooperate with physical therapy education institution regarding undergraduate and specialist academic education of physical therapists;
- Promote physical therapy and take part in health-related social actions;
- Publish brochures, leaflets, magazines, books, and other publications in accordance with the Law.

### Article 12

The Association may engage in economic activities that are directly related to goals of the Association under Article 11 of the Articles of Association and establish a separate legal entity in accordance with the Law.

## V MEMBERSHIP IN THE ASSOCIATION



### Article 13

- (1) Founders of the Association have become members of the Association on the day of the registration of the Association with the Register of Associations.
- (2) Founders of the Association may include individuals, citizens of Bosnia and Herzegovina, and foreign nationals with registered residence in Bosnia and Herzegovina, who are physical therapists in Bosnia and Herzegovina, until they formally retire.
- (3) Legal entities and associations may also become members of the Association entities registered in Bosnia and Herzegovina, and whose members meet requirements as provided under paragraph (2) of this Article, provided they have agree to abide by this Articles of Association and objections and activities of the Association.

Legal entities shall delegate a representative to participate in the work of the Association.

### Article 14

- (1) Any inductions into the Association's membership shall be decided by the Assembly.
- (2) Members of the Association may include:
  - a) Permanent members
  - b) Associated members
  - c) Honorary members
  - d) Extraordinary members

### Article 15

Permanent members may be both individuals and legal entities inducted into the Association's membership as provided in Article 13 of this Articles of Association.

### Article 16

- (1) To become a member, a candidate shall fill out a prescribed application. Inducted members shall be registered in the membership records of the Association.
- (2) The Association shall keep the list of its members.
- (3) The Association shall keep the list of its members and records on all of its members in electronic form, including the following details:
  - Full name of individual or name of legal entity including the place of residence or registered office;
  - Date of induction;
  - Type of membership; and
  - Termination of membership.





- (4) The list of all Association's members shall be available on the Association's web site.

#### **Article 17**

- (1) Associated member may be any individual or legal entity which supports the work of the Association any way.
- (2) Associated members shall have no voting rights and shall have an advisory role in the work of the Association.
- (3) Honorary members shall include prominent physical therapy experts from Bosnia and Herzegovina and abroad. Honorary membership in the Association shall be awarded by the Association's Assembly as per recommendation of the Association's Management Board. Honorary members shall have no voting rights.
- (4) Extraordinary members may include physical therapists from abroad and experts from the country and abroad, specialized in professional and/or scientific areas related to physical therapy. Honorary members shall have no voting rights and their role shall be advisory.

#### **Termination of membership**

#### **Article 18**

Membership in the Association shall cease:

- a) As per request of the member, by signing an Association membership termination statement;
- b) By ejection from membership in case of actions contrary to the goals and activities of the Association and this Articles of Association;
- c) By death of a member;
- d) If a legal entity has ceased to exist as such.

#### **Article 19**

Each member of the Association may feely decide to leave the membership in the Association. Any member who decided to leave the membership in the Association shall accordingly notify the President of the Association, who shall then register discharge from the membership in the Association.

#### **Article 20**

- (1) Any members of the Association may be ejected from the membership in the Association if they have acted contrary to the goals and activities of the Association and provisions of this Articles of Association.
- (2) Motion to eject may be logged by any member of the Association.



- (3) Prior to rendering the decision to eject from the membership, the member of the Association to be ejected from the membership shall be notified in writing on proposed ejection and reasons for proposes ejection.
- (4) The Management Board shall decide on ejection from membership in the Association.
- (5) Member who has been ejected from the membership in the Association may appeal the decision with the Association's Assembly within 15 days after the day the decision has been served.
- (6) The decision shall be reviewed and decided upon by the Assembly within 15 days after the day of the appeal has been logged, by a majority vote of the members present.

## **VI RIGHTS, OBLIGATIONS, AND RESPONSIBILITIES OF PERMANENT MEMBERS**

### **Article 21**

Rights of the permanent members of the Association shall include:

- a) To actively participate in the work of the Association and achievement of its goals;
- b) To elect and be elected in the management bodies of the Association;
- c) To be regularly and timely informed on activities of the Association;
- d) To cooperate with other members of the Association;
- e) To enjoy other right and obligation as provided under this Articles of Association and other internal legislation of the Association.

### **Article 22**

Obligations of permanent members of the Association shall include:

- a) To participate in activities of the Association, diligently and responsibly perform entrusted tasks and tasks related to work and activities of the Association;
- b) to promote activities of the Association, and in particular the significance of its program objectives;
- c) to regularly carry out their obligations towards the Association and implement decisions, opinions and conclusions rendered by the management bodies of the Association;
- d) To abide by the provisions of this Articles of Association.

### **Article 23**

Forms of responsibility of individual members shall be stipulated under Code of Ethics enacted by the Management Board of the Association.

Each member of the Association may institute proceedings before the competent court to contest the nullity of any internal regulations of the Association which has been enacted contrary to the provisions of this Articles of Association or other relevant internal regulation of the Association within six months from the date of the enactment of such regulation.

## **VII MANAGEMENT BODIES OF THE ASSOCIATION**





## Article 24

Management bodies of the Association shall include:

1. The Assembly
2. The Management Board of the Association
3. The President of the Association
4. The Education and Professional Development Committee of the Association
5. The Ethics Committee of the Association
6. The Treasurer of the Association
7. The Secretary of the Association

### The Assembly of the Association

## Article 25

- (1) The Assembly is the highest management body of the Association and it shall comprise all permanent members of the Association.
- (2) The work of the Assembly shall be governed by the Chairman of the Assembly, who shall be appointed and dismissed by the Assembly.
- (3) Term of office of the Chairman of the Assembly shall be four years with a possibility of extension for another term.

## Article 26

- (1) The Assembly of the Association may be regular and extraordinary.
- (2) Regular Assembly shall be convened when needed, at least once during the calendar year, with a view of examining the performance of the Association by discussing the Association's Annual Performance Report.
- (3) Extraordinary Assembly shall be convened in specific cases, including unexpected difficulties in the Association's operations, irreconcilable interpersonal relations within the organization or any other circumstances which pose threat to operations and vital interest of the Association or if the extraordinary Assembly has been deemed necessary or needed to perform certain obligations of the Assembly.
- (4) Extraordinary Assembly may be convened by the Chairman of the Assembly. The Chairman of the Assembly shall also convene an extraordinary Assembly if such request has been made by at least 1/3 of the members of the Assembly of the Association or the Management Board of the Association.
- (5) Work of the Assembly shall be defined in details in the Rules of Procedure of the Assembly.



## Article 27

- (1) The Assembly shall be convened by the Chairman of the Assembly at least 15 days prior to the Assembly.
- (2) The Chairman of the Assembly shall convene the Assembly if such request has been made by at least 1/3 of the members of the Assembly of the Association or the Management Board of the Association.

## Article 28

- (1) Assembly shall be chaired by the Chairman of the Assembly.
- (2) Assembly shall select a record keeper at the beginning of the session. The record shall reflect all key point of the session and essence of all decisions and views presented at the Assembly.
- (3) The Chairman of the Assembly shall power and obligation to:
  - a) Organize the Assembly and invite the members to the Assembly,
  - b) Propose agenda of the Assembly,
  - c) Chair the Assembly's sessions,
  - d) Sign documents enacted by the Assembly,
  - e) Ensure execution of decisions, conclusions, and other documents enacted by the Assembly of the Association in accordance with the Law and this Articles of Association.

## Article 29

- (1) The Assembly shall work and make decisions in accordance with the Articles of Association and the Rules of Procedure of the Assembly.
- (2) Quorum of the Assembly shall be majority of all members of the Assembly of the Association.
- (3) The Assembly shall make valid decisions and/or enactments by majority vote of the present members of the Assembly of the Association, unless otherwise stated in this Articles of Association, or unless decisions and/or enactments on certain issues require qualified majority.
- (4) Voting at a session shall be public, unless the Assembly has decided otherwise during the session.

## Article 30

The Assembly shall be authorized to enact:

- a) Articles of Association, its amendments, and other documents and internal legislation as stipulated under this Articles of Association;
- b) Decisions merge, separate, transform or dissolve the Association, establish other legal entities, and other legal status changes of the Association;
- c) Decision to terminate members of the Association in the second-instance proceedings in accordance with this Articles of Association and the Law;





- d) Decision to change name, place/address of registered office, and logo of the Association;
- e) Rules of Procedure of the Assembly;
- f) Decisions to appoint and dismiss the Chairman of the Assembly, members of the Management Board, the President and the Secretary of the Association, and the Treasurer of the Association;
- g) Annual Work Plan of the Association;
- h) Performance reports and financial statements;
- i) Decision on membership fees;
- j) Decision on person authorized to legally represent the Association;
- k) Final account;
- l) Provides authentic interpretation of this Articles of Association;
- m) Decision on induction of honorary members into the Association; and
- n) Performs other tasks and responsibilities which are not responsibility of other bodies of the Association.

#### Management Board of the Association

#### **Article 31**

- (1) The Association shall have the Management Board comprising seven members – the Chairman and six other members – who shall be appointed and dismissed by the Assembly in accordance with this Articles of Association.
- (2) Work of the Management Board shall be directed by the Chairman of the Management Board, who shall be appointed and dismissed by the Assembly.
- (3) The Management Board's term of office shall be four years with possibility of extension for another term.

#### **Article 32**

The Management Board shall report to the Assembly in accordance with the Law, this Articles of Association and other internal legislation of the Association.

#### **Article 33**

- (1) The Management Board shall hold sessions. Sessions of the Management Board shall be convened by the Chairman of the Management Board at least 15 days prior to holding of a session.
- (2) The Chairman of the Management Board shall convene a session if that has been requested by minimum 1/3 of members the Management Board.

#### **Article 34**

- (1) Session of the Management Board shall be chaired by the Chairman of the Management Board.



- (2) The Management Board shall elect a record keeper at the beginning of each session. The record keeper shall keep a record of the session. The record shall reflect all key point of the session and essence of all decisions and views of the Management Board.
- (3) The Chairman of the Management Board shall have power and responsibility to:
  - a) Organize sessions of the Management Board and convene its sessions;
  - b) Propose agenda of the Management Board's sessions;
  - c) Chairs the Management Board's sessions;
  - d) Sign documents and legislation enacted at the Management Board's sessions;
  - e) Ensure execution of decisions, conclusions, and other documents/legislation in accordance with this Articles of Association and the Law.

The Chairman of the Management Board shall also serve as the President of the Association.

### Article 35

- (1) The Management Board shall operate and decide in accordance with the Articles of Association.
- (2) Quorum of the Management Board shall be majority of all members of the Management Board.
- (3) The Management Board shall make valid decisions and/or enactments by majority vote of the present members of the Assembly of the Association, unless otherwise stated in this Articles of Association, or unless decisions and/or enactments on certain issues require qualified majority.
- (4) Voting at a session shall be public, unless the Management Board of the Assembly has decided otherwise during the session.

### Article 36

The Management Board of the Association shall have the following rights, obligations, and responsibilities:

- a) Implements policies, conclusions, and other decisions made by the Assembly;
- b) Directs operations and enacts decision within the Work Program and Development Plan of the Association;
- c) determined implementation plans and work assignments;
- d) Decides on all matters pertaining to the current activity of the Association, except for issues that fall under the exclusive jurisdiction of the Assembly;
- e) Is responsible for the legality and business operations of the Association;
- f) Prepares sessions of the Assembly;
- g) Develops draft Annual Work Program of the Association and submits it to the Assembly of the Association for their review and enactment;
- h) Develops draft performance report and financial statements of the Association and submits them to the Assembly of the Association for their review and enactment;
- i) Develops draft Articles of Association and other documents/legislation enacted by the Assembly of the Association;
- j) Decides on dismissal of members of the Association in the first-instance proceedings in accordance with this Articles of Association and the Law;





- k) Manages the Association's assets and property; and
- l) Has other rights and obligations as stipulated under the Association's internal legislation in accordance with this Articles of Association and the Law, including those delegated by the Assembly of the Association.

#### **Article 37**

- (1) Members the Management Board may be dismissed prior to expiration of their term of office:
  - a) Per their request;
  - b) If they have failed to adequately perform their tasks and responsibilities as members of the Management Board;
  - c) In other cases envisioned by this Articles of Association and the Law.
- (2) 1/3 of the members of the Assembly may move to dismiss members of the Management Board.

#### The President of the Association

#### **Article 38**

Operations of the Association shall be managed by President of the Association, who shall be appointed and dismissed by the Assembly, in accordance with this Articles of Association.

Term of office of the President of the Association shall be shall be four years with possibility of extension for term.

The President of the Association shall also serve as the Chairman of the Management Board of the Association.

#### **Article 39**

The President of the Association shall report to the Assembly in accordance with legal regulations and this Articles of Association and also other internal legislation of the Association.

#### **Article 40**

The President of the Association shall have the following rights, obligations, and responsibilities:

- Represents the Association in legal transactions;
- Implements policies and other decisions enacted by the Assembly and the Management Board of the Association;
- Executes the Financial Plan;
- Directs operations and makes decisions within the Work Plan and Development Plan of the Association;
- Develops performance plans and operational tasks;
- Is responsible for legality and overall operations of the Association;
- Oversees implementation of the Financial Plan of the Association;
- Executes decisions of the Assembly and the Management Board of the Association;
- Enacts Rulebook on Disciplinary Responsibility;



- Has other rights and obligations as stipulated under internal legislation enacted in accordance with this Articles of Association and the Law and those assigned by the Assembly of the Association.

#### **Article 41**

The President of the Association may be dismissed prior to expiration of his/her term of office:

- Per their request;
- If they have failed to adequately perform their tasks and responsibilities as the President of the Association;
- In other cases envisioned by this Articles of Association and the Law.

Motion to dismiss the President of the Association may proposed by 1/3 of members of the Assembly and the Management Board of the Association.

The President of the Association shall be authorized to make decisions on all issues pertaining to ongoing activities of the Association, except those which fall under powers of the Assembly.

#### The Education and Professional Development Committee of the Association

#### **Article 42**

- (1) The Education and Professional Development Committee shall comprise the Chairman of the Board, Secretary of the Board, representatives of high education institutions, and all Chairmen of the professional sections of the Association.

Members of the Education and Professional Development Committee shall be appointed by the Assembly for the term of office of four years with possibility of extension for another term.

Work of the Education and Professional Development Committee shall be governed by Rules of Procedure of the Education and Professional Development Committee.

- (2) The Education and Professional Development Committee shall be responsible to:
  - Propose draft Rules of Procedure of the Education and Professional Development Committee to the Assembly for their review and enactment;
  - Enacts Rules of Professional Development of Physical Therapists, Rules of Awards, and Criteria for Participation of Physical Therapists at Courses organized by the Association, and approves material support;
  - Enacts Calendar of conferences for a year in advance;
  - Makes decisions on scoring of each schedules event;
  - Proposes to the Management Board decisions on support to members of the Association for professional development opportunities in the country and abroad as per proposal of the professional sections;
  - Monitors activities of members of the Association, applies a scoring system; and
  - Develops list of members of the Association's sections to be awarded annual acknowledgments and awards in accordance with provisions of the Rules of Awards.





### The Ethics Committee of the Association

#### **Article 43**

- (1) The Ethics Committee shall comprise the Chairman of the Ethics Committee and four regular members of the Association.

The Chairman and members of the Ethics Committee shall be elected by the Assembly per proposal of the Management Board to the term of office of four years with possibility of extension for another term.

The decisions shall be made with consensus.

Work of the Ethics Committee shall be governed by the Rules of Procedure of the Ethics Committee.

- (2) The Ethics Committee shall:

- Propose to the Assembly the Code of Ethics and its amendments;
- Enacts Rulebook on Disciplinary Proceedings;
- Monitors and promotes ethics principles in work of physical therapists in Bosnia and Herzegovina;
- Administer proceeding of expulsion from the Association; and
- Review reports and grievances logged by members of the Association.

### The Treasurer of the Association

#### **Article 44**

The Treasurer shall manage Treasury of the Association, which shall include the head of the Marketing Office of the Association, manager of all Association's projects, and heads of other offices formed by the Management Board for specific operations.

Work of the Treasury of the Association shall be governed by a separate rulebook. The Management Board may engage experts for tasks that require financial expertise. The Treasurer shall propose to the Management Board the Rulebook on Financial Operations and the Financial Plan of the Association.

The Treasurer shall perform other task and responsibilities as ordered by the Management Board. The Treasurer shall submit monthly written financial reports and annual written Performance Report.

The Treasurer shall submit financial reports at every election session of the Assembly of the Association.

### The Secretary of the Association

#### **Article 45**

The Association shall have the Secretary who shall be appointed and dismissed by the Assembly of the Association. Term of office of the Secretary of the Association shall be four years with possibility of extension for another term.



The Secretary of the Association shall perform the following tasks:

- Collects and keeps records on membership fee;
- Manages the Association's official records;
- Keeps records of sessions of the Management Board and the Assembly of the Association;
- Performs inventory review of fixed assets and small inventory items;
- Manages the library;
- Performs professional, administrative and bookkeeping tasks, in accordance with the Law and the principles of rational business.

The Secretary shall manage the Secretariat of the Association, which shall comprise the Head of the Secretariat, including:

- Standards Office,
- Office of International Relations,
- Office of Professional Development,
- Marketing Office,
- Library of the Association, and
- Other offices established by the Management Board of the Association for specific tasks and responsibilities.

Work of the Secretariat of the Association shall be governed by a special rulebook.

The Secretary shall perform other tasks as ordered by the Management Board to which the Secretary shall submit the annual performance report for their review and approval.

## **VIII REPRESENTING THE ASSOCIATION**

### **Article 46**

- (1) The Association shall be legally represented by the President of the Association, within powers vested in him/her by this Articles of Association and the Law.
- (2) The President of the Association shall be appointed and dismissed by the Assembly in accordance with this Articles of Association. The President of the Association shall also serve as the Chairman of the Management Board.
- (3) Term of office of the President of the Association and the Chairman of the Management Board of the Association shall be four years with possibility of extension for term.

### **Article 47**

In proceedings before competent authorities in which the Association is a party with a view exercising of its rights, duties and responsibilities, the President of the Association may give a written power of attorney to a lawyer or other person with sufficient expertise.





## **IX COMMITTEES AND WORK GROUPS**

### **Article 48**

- (1) In order to ensure comprehensive review and decision-making on certain matters that fall under activities of the Association, the Assembly of the Association may form permanent or ad-hoc committees.
- (2) Composition and scope of operations of committees shall be defined by a decision of the Assembly of the Association.

## **X REVENUES AND ASSETS**

### **Article 49**

In accordance with the Law and this Articles of Association, the Association shall acquire its assets from the following sources:

- a) Membership fee;
- b) Contributions and gifts by public institutions, legal entities and individuals, both from the country and abroad, in cash, services, or assets of any sort;
- c) Government subsidies and contracts with the government, public institutions, legal entities and individuals, both from the country and abroad;
- d) Proceeds acquired through achievement of goals and activities of the Association;
- e) Proceeds from interest, dividends, capital revenue, lease, honorariums, and other similar sources of passive income; and
- f) Other sources of income allowed under the Law.

### **Article 50**

- (1) Acquisition, use and disposal of funds of the Association shall be defined under the Financial Plan enacted by the Assembly as per proposal of the Management Board of the Association.
- (2) The Management Board shall decide on use of funds on basis of the Financial Plan and in accordance with provisions of this Articles of Association.
- (3) The Assembly of the Association shall oversee use of the funds.

## **XI ENDORSEMENT OF FINANCIAL REPORT AND PERFORMANCE REPORT**

### **Article 51**

- (1) The Management Board shall transmit annual financial report of the Association for the prior year to the Assembly for their review and endorsement.



- (2) The Management Board shall transmit performance report of the Association for the prior year to the Assembly for their review and endorsement.
- (3) Documents referred to in paragraphs (1) and (2) of this Article shall be reviewed and endorsed by the Assembly in their regular annual session or if needed in an extraordinary session of the Assembly.
- (4) The Assembly shall make decision to endorse the annual financial report by majority vote of members present in the session.
- (5) The Association shall keep business ledgers and submit financial statements in accordance with the regulations governing non-profit organization accounting.
- (6) The Association shall submit financial and annual performance report to a competent authority based on the registered place of office of the Association and to the Bosnia and Herzegovina Justice Ministry no later than 30 April of the current year for the previous year. The reports shall be published on the web site of the Ministry.
- (7) The Association's assets may be liquidated. Bankruptcy procedure shall be realized by the competent court with jurisdiction in the area in which the Association's office has been registered in accordance with relevant laws.

## **XII TRANSPARENCY OF WORK**

### **Article 52**

- (1) Work of the Association shall be transparent. Transparency of work shall be achieved by informing public about all major activities of the Association through media outlets.
- (2) All members shall provide unrestricted information about activities in all areas of engagement of the Association, including planning of future activities.

### **Article 53**

Members of the Association shall be regularly informed on work of the Association. The President of the Association shall be responsible to ensure transparency of the work.

## **XIII PROCEDURE TO AMEND THE ARTICLES OF ASSOCIATION**

### **Article 54**

- (1) The Assembly shall have power to enact Articles of Association, amendments to the Articles of Association, and other internal legislation as envisioned under the Articles of Association.





- (2) Amendments to the Articles of Association shall be enacted by two-thirds of the Assembly's total number of members.
- (3) Proposed amendments shall be provided to the Management Board, which shall then draft amendments of the Articles of Association.

#### **Article 55**

- (1) In addition to the Articles of Association, the Association may have other internal legislation.
- (2) Management bodies of the Association shall enact internal legislation of the Association: Rulebooks, Rules of Procedure, and decision which must be in accordance with this Articles of Association and the Law.

### **XIV MERGER, SEPARATION, OR DISSOLUTION OF THE ASSOCIATION**

#### **Article 56**

- (1) The Association may be merged or separated only into another association, in accordance with the Law.
- (2) The decision referred to in the above paragraph shall be made by 2/3 of all members of the Assembly of the Association.
- (3) Such decision shall specifically stipulate: name, registered place of office, registered activities, distribution of assets, rights and obligations, and other matters regarding the Association's status changes.

#### **Article 57**

- (1) The Association may voluntarily cease to operate on the basis of the Assembly's decision of by force of law.
  - (2) Motion to dissolve the Association may be submitted by 1/3 of members of the Association if:
    - a) A competent body of the Association has decided to dissolve or merge and divide the Association; or
    - b) It has been determined that the Association has ceased to operate.
2. It shall be deemed that that the Association ceased to operate if:
- a) The period after the last Assembly of the Association convened has been twice as long as compared to the period stipulated by this Articles of Association to hold the Assembly of the Association, and the Assembly and/or the Management Board has failed to convene/meet;
  - b) Number of members of the Association has dropped under three, and the competent body of the Association has not made decision to induct new members into the Association within three months after such circumstance has occurred;



- (3) Decision on voluntary dissolution of the Assembly of the Association shall be made by 2/3 of all members of the Assembly of the Association.
- (4) The Assembly shall at the same time enact the Association liquidation plan, which shall stipulate distribution of the assets, right, and obligations of the Association in accordance with the Law and this Articles of Association. However, prior do distribution of the assets, the Association shall be required to pay/resolve all and any outstanding statutory and contractual obligations.
- (5) Assembly shall appoint a liquidator of the Association, who shall be responsible to develop the Association's assets liquation plan.
- (6) Once the above obligations have been met, the remaining assets shall be, pursuant to decision of the Assembly of the Association, distributed to another Association which performs identical or similar activities.

#### **Article 58**

The Association shall cease its operation by the force of law in accordance with Articles 51 and 52 of the Law.

### **XV FINAL PROVISIONS**

#### **Article 59**

The Assembly of the Association shall interpret provisions of this Articles of Association.

#### **Article 60**

After it has been enacted, this Articles of Association shall effectively supersede the Bosnia and Herzegovina Physical Therapy Association, Ref No: 1/2005 of 15 October 2005.

#### **Article 61**

This Articles of Association shall take effect on the day of its enactment.

Ref. No: 8/17  
Date: 21 October 2017

CHAIRMAN OF THE ASSOCIATION'S ASSEMBLY

\_\_\_\_\_  
Amir Handžić





*I hereby certify that this is a true, faithful and accurate translation into English of the Bosnian original.*

*File Reference: 393/17*

*Sarajevo, 5 October 2017*

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